**CHINA (XIAMEN) TOURIST VISA REQUIREMENTS**

1. Passport- original passport that is valid for at least another 6 months with at least one blank visa page ; a photocopy of the passport’s front page/photo page and emergency contact page (white background)
2. Visa application form – you must submit truthfully completed and signed VISA APPLICATION FORM OF THE PEOPLE’S REPUBLIC OF CHINA. Do not leave any field blank. Write N/A if the question does not apply to you.
3. Photo – affix one color photo on the Application form. The photo should be recent, front view, white background, in 48mm x 33mm size without head covering. Glue the photo to the appropriate field. Stapled/taped/clipped/detached photos will not be accepted.

**(L) TOURIST VISA**

1. Travel itinerary
2. Reservation of roundtrip airfare
3. Hotel reservation
4. Invitation letter from China
5. Certificate of employment and photocopy of Company ID (if employed) (original)
6. Business permits (self employed) (photo copy)
7. Proof of assets

**(M) COMMERCIAL BUSINESS VISA**

1. Invitation letter from China by Business partner in China (depends on applicant capacity)
2. Bank certificate
3. Company Profile
4. Proof of Assets
5. ITR
6. Business permits
7. Business registration certificate

**FOR FIRST TIME APPLICANT:**

1. Bank certificate (include 6 months history and payment receipt of certificate)
2. BIR Stamped Income Tax Return form or letter from your employer detailing your salary
3. Valid ID’s (Professional or Students)
4. Letter of explanation if you could not provide above mentioned documents.

**PREVIOUS CHINESE VISA:**

* Photocopy of Visa: if the visa is on your old passport, you should also submit the old passport.

**THE ABOVE MENTIONED INVITATION LETTER MUST CONTAIN THE FOLLOWING INFORMATION:**

1. Information on the applicant: full name, gender, date of birth, etc.
2. Information on the planned visit: purpose of visit, arrival and departure dates, place(s) to be visited, relations between the applicant and the inviting entity or individual, financial source for expenditures, etc.
3. Information on the inviting entity or individual: Name, contact telephone number, address, official stamp, signature of the legal representative or the inviting individual.

**The invitation letter may be in the form of fax, photocopy or computer printout, but the consular office may require the applicant to submit the original of the invitation letter.**

**The proofs of kinship refers to marriage certificate, birth certificate, certification of kinship issued by the Chinese Public Security Bureau or notarized certification of kinship.**

**PROFESSING FEES:**

**SINGLE ENTRY- PHP4,400**

**MULTIPLE ENTRY ( 6months) – PHP 5,750**

**MULTIPLE ENTRY (1 year) – PHP 7,000**