**JAPAN VISA REQUIREMENTS FOR VISITING FRIENDS/ DISTANT RELATIVES**

1. Valid passport six (6) months from visa the date of travel including old passport/s.
2. Completed visa application form.
3. Two (2) recent colored 4.5 cm x 4.5 cm in size photos with white background – applicants are suggested to be in decent attire, preferably dark color with collar and sleeves
4. Original authenticated birth certificate issued by the National Statistics Office (NSO), within one (1) year from the time of filling (to prove the relationship between the applicant and the sponsor in Japan)
5. Original authenticated marriage contract issued by the National Statistics Office (NSO), within one (1) year from the time of filling (to prove the relationship between the applicant and the sponsor in Japan)
6. Documents that will prove the relationship between the inviting person in Japan and the applicant such as photos, e-mail communication and letter.
7. **TAIZAI NITTEIHYO (Daily schedule/Itinerary)** prepared by the inviting person in Japan.
8. **SHOHEI RIYUSHO (Invitation letter)** from the inviting person in Japan.
9. **KOSEKI TOHON (Family registration)** of family in Japan.
10. **JUMINHYO (residence certificate)** of the inviting person in Japan.
11. Photocopy of all the passport pages except the blank page of the inviting person in Japan.
12. **SHOTOKU SHOMEISHO ( Income Tax Certificate)** issued by the City Hall in Japan or **YOKIN ZANDAKA (bank certificate)** of the inviting person in Japan.
13. **MIMOTO HOSHOSHO (guarantee letter)** from the inviting person in Japan.

**NOTE:**

* For NSO birth certificate (born from 1940 to present) under “late registration”, applicants are required to submit their original Baptismal Certificate and School Record Form 1-37
* For NSO birth certificate with “unreadable details”, and or if “no record” , applicants are required to submit a certified true copy of the birth certificate issued by the Local Civil Registry or certification issued by the National Archives.

**PROCESSING FEE: PHP 3,400**