**SOUTH KOREA VISA GENERAL REQUIREMENTS:**

1. DULY FILLED UP Korea Visa Application Form
2. 2 pcs ID picture with white background (2x2/ passport size)
3. Passport (at least 6 months valid)
4. Original old passport if have visa of the following (used within the last 5 years)

* Australia
* Canada
* Chile
* Japan
* Korea
* Ireland
* Israel
* Mexico
* New Zealand
* Turkey
* United Kingdom
* United States
* Schengen

1. Copy of NSO Marriage contract (if travelling with spouse)
2. Copy of PRC I.D. for professionals (Doctors, Engineers, Accountants, etc.)
3. Copy of IBP I.D. for Lawyers

**FOR EMPLOYEES:**

1. Original Bank Certificate – Must include account type, current balance, account opening date and 6 months average balance.
2. Original Employment Certificate with approved leave of absence – Must include applicant’s position, date hired, compensation, address, office landline and e-mail address.
3. Bank statement – Original or Certified true copy of bank statements/passbook for the last 3 months.
4. Copy of Company ID
5. Copy of ITR (with personal TIN number)

**FOR BUSINESSMEN:**

1. Copy of Business Permit/Mayor’s Permit
2. Copy of DTI/SEC
3. Original Bank Certificate (Must include account type, current balance, account opening date and 6months average balance)
4. Bank Statement (Original or Certified True copy of Bank Statements/passbook for the last 3 months)
5. Copy of ITR (with personal TIN number)

**FOR STUDENTS:**

1. Original School Certificate (May get at the School Registrar)
2. Copy of School ID
3. Copy of NSO Birth Certificate
4. Copy of Parent’s Bank Certificate (Must include account type, current balance, account opening date and 6months average balance)
5. Copy of Parent’s Bank Statement (Original or Certified True copy of Bank Statements/passbook for the last 3 months)
6. Parent’s ITR (with personal TIN number)

**FOR RETIREES:**

1. Retirements Documents/ Senior Citizen ID (copy)
2. Original Bank Certificate (Must include account type, current balance, account opening date and 6months average balance)