**JAPAN TOURIST VISA REQUIREMENTS**

1. Valid passport six (6) months from the date of travel including old passport.

2. Completed visa application form.

3. Two (2) recent colored 4.5 cm x 4.5 cm in size photos with white background – applicants are suggested to be in decent attire, preferably dark color with collar and sleeves.

4. Original authenticated birth certificate issued by the National Statistics Office (NSO), within one (1) year from the time of filling (for applicants without previous and used Japan visa).

5. Original authenticated marriage contract issued by the National Statistics Office (NSO), within one (1) year from the time of filling (for applicants without previous and used Japan visa).

6. Certificate of employment stating position, tenure of service and with gross annual income (for employee); DTI Business Name Registration and or SEC Registration Certificate (for self employed).

7. Original bank Certificate

8. Copy of latest Income Tax Return (ITR).

9. Daily schedule or itinerary in Japan.

**NOTE:**

* For NSO birth certificate (born from 1940 to present) under “**late registration**”, applicants are required to submit their **original Baptismal Certificate and School Record Form 1-37.**
* For NSO birth certificate with **“unreadable details**”, and if “**no record found**”, applicants are required to submit a certified true copy of **the birth certificate issued by Local Civil Registry or Certification issued the National Achieves.**
* For government employee, approved leave of absence is required.

**PROCESSING FEE: PHP 3,500 PER PERSON**